

# THE DAILY CATCH

## FUNCTIONS INTRODUCTION

### Menus

Our 2017 Function Menus are available through the web page below:

<http://thedailycatch.com/menus/functions>

If you have any special request, do not hesitate to ask as we are more than happy to customize our menu to suite your needs!

### Policies

#### Private Functions

The Daily Catch is able to accommodate functions of all types and sizes at its Seaport location year round. Examples of functions we have provided in the past range from 25 person luncheons, 100 person dinner receptions, and 250 person cocktail parties.

#### Booking Your Function

While you are welcome to contact our seaport restaurant directly, we kindly ask that you fill out the form available from the following website so as to expedite the planning process:

<http://thedailycatch.com/content/booking-your-function>

A member of function planning team will follow up to your response within 72 hours; however in many situations it will be sooner than this.

#### Menu Size Limitations

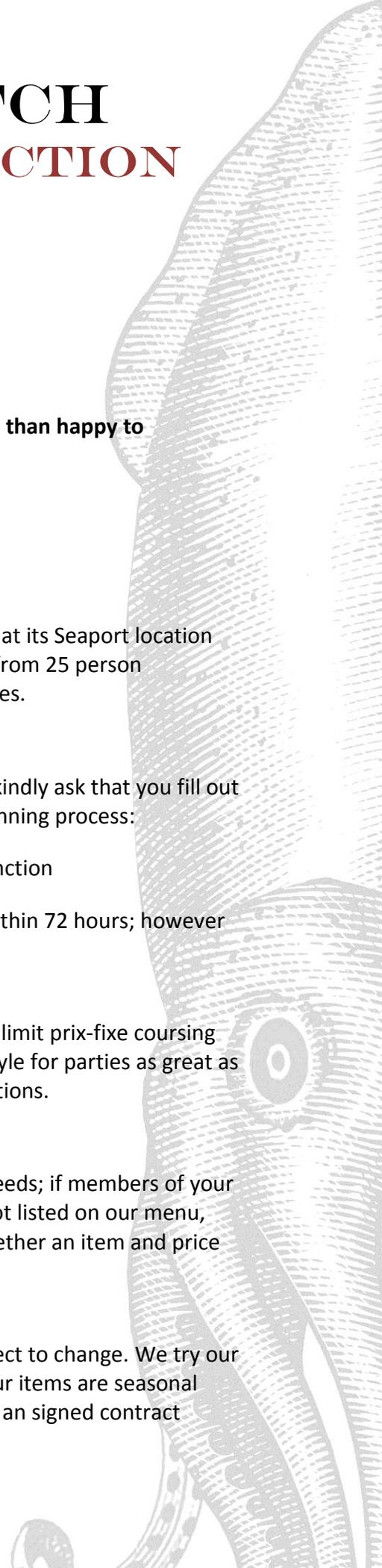
The private functions menu is reserved for parties of 20 or greater. We limit prix-fixe coursing to parties of 40 or less, however we can offer food stations or family-style for parties as great as 200 people. Speak with your function planner with any additional questions.

#### Special Menus

Our culinary team is happy to offer customized dishes based on your needs; if members of your party have dietary restrictions or if you would like to feature an item not listed on our menu, please inform your function planner and we will try our best to put together an item and price that meets your needs.

#### Pricing & Estimates

Function menu pricing is for reference purposes only; all pricing is subject to change. We try our best to keep our function menu pricing up to date, however many of our items are seasonal and fluctuate with the market. Pricing is only valid when referenced on an signed contract unless otherwise specified.



## **Beverages**

Our beverage list features a range of domestic and imported beers, wines, and cordials and changes from week to week. Open bar billing is based on consumption and can be limited to certain options upon requests. No outside beverages are can be brought into the restaurant and all alcoholic beverages must be consumed within the premises. Beverage menus are available upon request.

## **Plating Fee**

We reserve the right to charge a plating fee for special event that bring in an external cake. The cost of this fee will be listed on your estimate.

## **Patio Space**

The outdoor patio is operated on a seasonal basis and is generally open during the late spring, summer, and early fall months. In addition to extraordinary views of the Boston Harbor and Skyline, the patio benefits from being covered and therefore partially protected from the elements. This makes it suitable for outdoor events during poor conditions without any additional cost to the customer.

The patio is organized by archway space where each archway space has seating/standing capacity between 40-60 people. Should you event require more space than is feasible for one archway, two or more archway spaces can be combined to satisfy your function's capacity requirements.

## **Indoor Space**

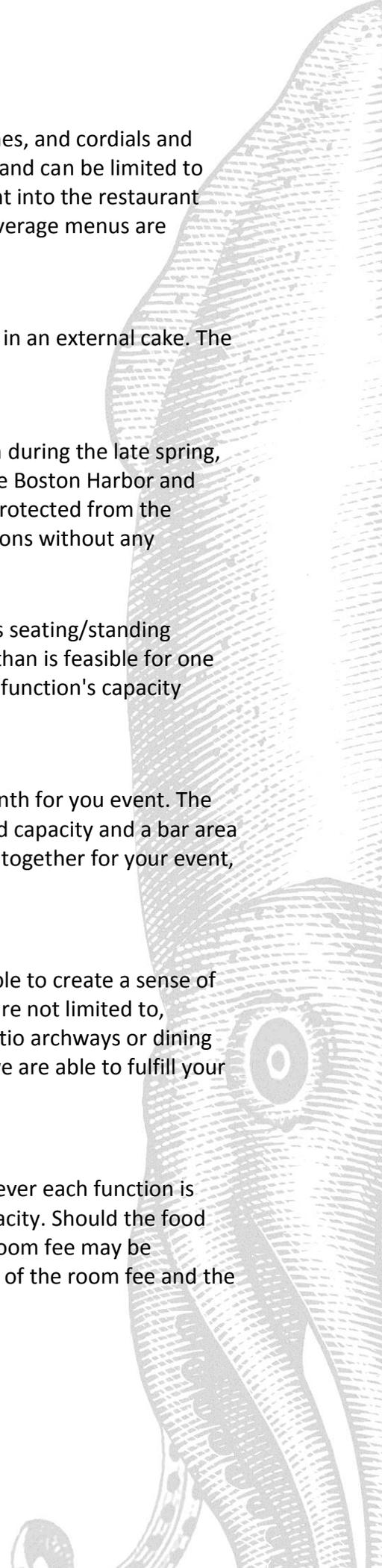
The indoor space is open year round and can be booked during any month for you event. The indoor space features a semi-private dining room with 48 person seated capacity and a bar area with 48 person seated capacity. The areas can be booked separately or together for your event, just contact your function planner for more details.

## **Semi-Private Rooms**

The restaurant does not feature any private rooms; however it is possible to create a sense of privacy for functions if planned in advance. Some options include, but are not limited to, utilization of lattice partitions or oversized planters to section of the patio archways or dining room. Please contact your function planner to learn more about how we are able to fulfill your privacy needs.

## **Food + Beverage Minimums and Room Fees**

There is no food or beverage minimum to hold a function with us, however each function is subject a room fee that is calculated on the basis of date, time and capacity. Should the food and beverage total of your final bill exceed a minimum threshold, the room fee may be discounted or waived. Contact your function planner for more specifics of the room fee and the corresponding discount available for your event.



### **Private Bands**

Our entertainment license permits up to a three-piece band. You are welcome to bring in a private band, but note private bands are subject to a private band fee: \$100 for the first band member and \$50 for each additional band member. All bands are subject to the restaurant's reasonable noise policy; any excessive noise is prohibited and all bands are subject to approval by the function planner in advance.

### **House Charges and Administration Fee**

The restaurant reserves that right to include a house charge and/or administration fee on the final bill for all private functions. The percentage of these fees is included on your estimate and is subject to State Meals Tax.

### **State Meals Tax**

With the exception of tax-exempt entities, pricing for all food & beverage items and fees are subject to 7% State Meals Tax. If your organization is tax-exempt please inform the function planner at the time of inquiry and be sure to forward us a copy of your tax-exempt certificate.

### **3rd Party Rentals and Customizations**

We have close relationships with several companies that provide party equipment rentals, A/V services, music & entertainment services and other services that enable us to customize your event based on your needs. Contact your function planner to learn more on what is available. Please note most all 3rd Party Rentals are subject to a facilitation fee, but are generally always billed at cost.

### **Deposits**

All functions require a non-refundable deposit in order to book the space. The amount of the deposit required is identified on a deposit invoice and is typically equal to the room fee + 50% of the estimated food sub-total. Specially requested items may also be subject to a non-refundable deposit.

### **Transportation and Access**

We are situated next to the Courthouse Silver Line T-Station and many parking lots making accessing our location simplified for the guests. The seaport district is also host to several premiere hotels that are within the distance of a short walk or taxi ride. Boston Water Taxi also services the dock that sits directly in front of our patio as a special option for those transporting across the Boston Harbor.

